

**FAMILY FOUNDATIONS  
FEE WAIVER/REDUCATION DOCUMENTATION**

Forms and documentation must be returned to the Front Desk at Family Foundations or emailed to [info@familyfoundations.org](mailto:info@familyfoundations.org)

Client ID (if not know, leave blank): \_\_\_\_\_ Client Name: \_\_\_\_\_

- Acceptable Income Documentation must be attached. Examples of supporting documentation include: recent pay stubs, social security award letters, proof of retirement income, proof of child support and/or alimony. Family Foundations will not request unreasonable documentation requirements.

Reason(s) Why Fee Needs to be Waived:

- For Bankruptcy Counseling and Education clients – Income is equal to or less than 150% of the current poverty guidelines based on household size (Complete below)  
Family size: \_\_\_\_\_  
Current Annual Family Income \_\_\_\_\_ OR  
Current Monthly Family Income: \_\_\_\_\_
- For all other services – Income is equal to or less than 150% of the current poverty guidelines based on household size (Complete below)  
Family size: \_\_\_\_\_  
Current Annual Family Income \_\_\_\_\_ OR  
Current Monthly Family Income: \_\_\_\_\_
- Financial hardship: (Please describe) \_\_\_\_\_  
\_\_\_\_\_

Client signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Fee waived in the amount of \$ \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

FOR INTERNAL USE ONLY:

- Alert message established Initial: \_\_\_\_\_
- Description posted in client data system: Initial: \_\_\_\_\_  
Below appropriate poverty guidelines for household size  
Hardship  
Other